

ODL Annual Report - Fiscal Year: 2010

Finalized Approved

Library: **LUTHER LIBRARY**

Library Data and Demographics

Section Finalized

Estimated Data? NO

Name:	LUTHER LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	Same as Mailing		
Street Address:	310 NE 3rd		
City:	LUTHER	Zip:	73054-9999 (Street) 73054-9999 (Mail)
Phone:	405-277-9967	Fax:	405-277-9238
Toll Free - 800#:			
Director's Email:	luther@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	1,972	943	2,915
County:	533,289	183,415	716,704
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <input type="checkbox"/> YES
			If NO, Describe: <input type="text"/>

Director/Librarian: Angela Paeltz Ext. Specialist

Person Completing: Stuart Williamson

Number Of Branches: BookMobiles: Other Outlets:

Note: City pop from MLS defined service area 2008

Total Staff FTE	<input type="text" value="1.99"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="1.75"/>	Other FTE:	<input type="text" value="0.24"/>
-----------------	-----------------------------------	---------	--------------------------------	----------------	-----------------------------------	------------	-----------------------------------

Library Data and Demographics(2)

Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Year Built:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

Section Finalized Estimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	4,909	4,614	2,022	2,418
Juvenile:	2,623	2,439	623	716
Total Bound:	7,532	7,053	2,645	3,134
Unbound				
Current Serial Subscriptions (Non Electronic)	6.00	6.00	2.00	0.00
Total Printed Materials:	7,538.00	7,059	2,647	3,134

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	665.00	658.00	157.00	164.00
Video Materials:	349.00	349.00	142.00	33.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	73.00	73.00	6.00	0.00
Total Electronic Materials:	73.00	73	6	0

Database Detail:

- Paid by your Library	73
- by other coop	0
- by State Library	23

Licensed Databases:

Ancestry.com, Auto Repair Reference Center, Dun and Bradstreet, HeritageQuest, Learning Express, Mitchell Repair (auto), NewsBank, NoveList, NoveList K-8, Reference USA, The

List other Databases:

Library Hours

Section Finalized

	Main/HQ	
Hours open per week:	46.00	Total Annual Hours: 2,392.00
Hours after 5pm M-F:	4.00	
Hours Sat, Sun:	7.00	
Days Closed for Holidays:	10.00	

Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:30am	12:30pm	1:00pm	6:00pm		
Tues:	9:30am	12:30pm	1:00pm	6:00pm		
Wed:	9:30am	12:30pm	1:00pm	6:00pm		
Thurs:	9:30am	12:30pm	1:00pm	6:00pm		
Fri:	9:30am	12:30pm	1:00pm	5:00pm		
Sat:	9:30am	12:30pm	1:00pm	5:00pm		

Total Regular Hours Per Week 46.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week 0.00

Reference/Circulation

Section Finalized Estimated Data? NO

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="41,449"/>	<input type="text" value="12,831"/>	<input type="text" value="54,280"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

Borrowers

Section Finalized Estimated Data? NO

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="750"/>	<input type="text" value="898"/>	<input type="text" value="1,648"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

Section Finalized Estimated Data? NO

Programs	Number	Attendance
Summer 6/09 - 8/09 Note: Last Years Program	1	236
Other programs for children 7/09 - 6/10	6	444
Programs given for adults 7/09 - 6/10	41	712
Summer Teens 6/09 - 8/09 Note: Last Years Program	1	82
Programs given for teens 7/09 - 6/10	0	0
Total Programs:	49	1474
Program Attendance Per Capita:		0.51

Continuing Education/Internet Use

Section Finalized Estimated Data? NO

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="4"/>	<input type="text" value="0"/>	<input type="text" value="5"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?
Public Staff: Shared Total

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

Salaries and Benefits

Section Finalized Estimated Data?

Salaries

Beginning Librarian's Annual Salary:	\$38,750
Director's Current Annual Salary:	\$29,188
Director's Hours Per Week:	30
Hourly Wage:	\$0.00
Salary @ On \$6.55 per hour:	\$10,218

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	\$0	Department Head	\$0
Information Technology Director:	\$0	Selector:	\$0

Board/Staff Data

Section Finalized

Months The Board Meets

- Jan
 Feb
 Mar
 Apr
 May
 Jun
 Jul
 Aug
 Sep
 Oct
 Nov
 Dec

Board meeting time:	3:30pm
In which week?	3rd
Day of week:	THUR
MeetFrequency	MONTHLY

Number of Board Members:	0
Number of Staff Members:	4

Equipment

Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Automated Public Access Catalog?

Staff:

Number of OPACs only:

Shared:

Policies and Catalog

Section Finalized

Policies

Friends of Library Group?

Local Literacy Program?

Friends Contact Name and Address

Literacy Contact Name & Phone

- If NO, has Library Ever Had Friends

Written statement of purpose?

Year last reviewed

Library Staff

Section Finalized

Last Update with FY

Library: LUTHER LIBRARY

Staff Count Total FTE:

Name	Title:	Type:	Education	Hours	CE?
DELANO, DENNIS	Extension Spc	<input type="text" value="Librarian"/>	Other Masters	15.6	Y
FTE: <input type="text" value="0.3908"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
PAELTZ, ANGELA	Extension Specialist	<input type="text" value="Librarian"/>	High School	30	Y
FTE: <input type="text" value="0.75"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
STEPHENS, MACKENZIE	Page	<input type="text" value="Other"/>	Not a High School Grad or GED	9.25	Y
FTE: <input type="text" value="0.2313"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
YOKLEY, GRANT	Extension Specialist	<input type="text" value="Librarian"/>	High School	20	Y
FTE: <input type="text" value="0.5"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	

Board Members

Section Finalized

Last Update with FY 2010 Library: LUTHER LIBRARY

Total Members: 0

	Home Phone:	Business Phone:
, - , Position: Term Ends:		